

Disability Sheffield Centre for Independent Living

Annual General Meeting

Friday 30th November 2019

SHU Education Building, Charles Street, Sheffield S1 2ND

Present

Trustees

Samuel Cropton, John Fuller Matthew Gibson, Christine Griffiths, Darren Lee, George Lindars-Hammond, Kate Whittaker, Natalie Yarrow

Staff

Emily Morton

Apologies

Lee Harker, Brian Hodges, Geoff Pick, Helen Rice

Welcome and Opening Remarks

Kate Whittaker (Acting Chair) welcomed everyone and gave peoples apologies. The meeting was confirmed as quorate.

Kate thanked all the staff, trustees and volunteers for their hard work over the past year.

Approval of minutes from the AGM on Dec 2017

Approval of the minutes from last year's AGM was proposed by Natalie Yarrow and seconded by John Fuller with no amendments.

It was noted that Christine Ellis is now Griffiths. This needs amending at Company House as part of the annual review

Election of New Trustees

Everyone was reappointed to the Board on mass. This was formally agreed. It was noted that the memorandum and articles states that trustees are appointed on an annual basis. However concern was expressed that this might lead to lack of continuity and commitment from trustees. It was therefore agreed that new trustees would be expected to make a 3 year commitment, although it was acknowledged that people's personal circumstances might mean that this would not always be possible.

Appointment of new chair and vice-chair

Kate Whittaker formally resigned as acting chair and Geoff Pick formally resigned as vice-chair.

Darren Lee was nominated as the new Chair by Kate Whittaker and seconded by Matt Gibson

Natalie Yarrow was nominated as the new vice-chair by Kate Whittaker and seconded by Christine Griffiths.

This was formally agreed by all.

It was proposed that it would be useful for a regular meeting to take place between the chair, vice-chair and chief exec. Kate offered to also attend as part of handover. It was agreed that a meeting would be arranged bi-monthly for the month when the management committee are not meeting.

Appointment of company secretary

Emily Morton has temporarily been the company secretary since Sam Spain resigned from the management committee. Christine Griffiths had offered to take on this role. However exploration of the role revealed that there is no longer a legal requirement to have company secretary. It was therefore agreed that Disability Sheffield would no longer have this position and that the task previously undertaken by the company secretary would become the responsibility of the chief executive.

Presentation of Accounts

Matt Gibson, treasurer presented the accounts.

The accounts were previously discussed and approved by the board of trustees at their Board meeting on 30th November 2018. Matt Gibson proposed that the meeting adopt the annual accounts presented, Natalie Yarrow seconded, all approved

Appointment of Independent Examiner

It was proposed that we would continue to use Voluntary Action Sheffield as our independent Examination for 2017/18 The continuation of Voluntary Action Sheffield

as our Independent Examiner was proposed by Matt Gibson and seconded by Kate Whittaker

Brief overview of the Year

Emily Morton, Chief Executive gave a brief overview of the past year and talked about the various projects. Emily said that it had been a busy but interesting year and that the success of Disability Sheffield was due to the support of staff, volunteers and trustees. An overview of the years achievements is included in the annual accounts. Emily thanked Kate, and Geoff in his absence, for their support.

End

Darren Lee ended the meeting and thanked everyone for attending.