

## Information about our project

**Hello. We are doing a research project, finding out about people's everyday lives - how places and experiences in Sheffield affect how people feel.**

When we've found out what people say, we are going to make suggestions to decision makers about changes that could be made in Sheffield

### Why have I been chosen?

You've been chosen because most of this kind of research, so far, has missed out many people - sometimes people who live in your part of Sheffield or people who were born outside Sheffield or people with disabilities or illnesses. Also, your own life and your ideas are unique and have never been heard before, so we'd love to hear from you.

### What do you do with the notes?

We then store the recording and any notes safely on an encrypted computer with passwords. Papers and the voice recorders go in a locked cupboard. Everyone on our work team agrees to confidentiality. That means that at no point will we use your real name. We will only use any words you say (with a fake name) if you give us permission to. At the end, the recordings get put into a national data archive.

### Do I have to take part?

No, it's up to you. If you do want to, I make a note to say that you agree. But you can stop taking part at *any* time whilst we are talking and you don't have to give a reason. You can stop being part of the project up to one month after our interview conversations.

### What will happen to me if I take part?

If you take part, I'll ask you some questions as part of relaxed interview conversation in a place you choose. It should take a bit more than an hour. I'll record what we talk about with a voice recorder - so that I don't forget all the details later. We will get the recording typed up into notes. Later, we can give updates about the project, if you would like.

### How do I get in touch with you?

You can call me, Jo Birch on 07999 073410 or 0114 222 0006

or email me: [joanna.birch@sheffield.ac.uk](mailto:joanna.birch@sheffield.ac.uk)



**Thank you for your help!**

## What are the benefits of being part of this research?

When decision makers make plans for Sheffield, there's information missing about people's lives in this city. No one has ever heard your own ideas, thoughts, and stories before and they'll be an important part of a collection of 60 people's interviews. The idea is for our research team to help others plan how to improve what's on offer for people in your part of Sheffield. There are no promises about what change might happen but we want to avoid changes being made without knowing more about the experiences of people who live in Sheffield.

## Are there any risks to me?

There's no risk to you that we know about if you take part and the University where I work has said that this project is safe and not harmful for people doing the interviews. The project has been ethically approved by the University of Sheffield's Research Ethics Committees. Date: 26/14/17 number 013454. You can ask questions at *any* time.

## Who would hear what I say?

First, there are 3 others on this work team, Clare Rishbeth, Brendan Stone and Sarah Payne. Then we are part a bigger work project of about 15 others who will be interested too. All of these people agree to keeping your name and any personal information about you completely confidential. The organisations funding the project would read reports that we give them. An extra option is for you to give us permission for us to use your interview in the future, then some parts of our conversation could be used in university publications, books, teaching, talks, websites or even in newspapers, TV or radio if they were interested, but *only* with your permission and we would never use your real name.

## Who is organising this project?

It is being organised by Anna Jorgensen at the University of Sheffield; there are two other universities involved in Derby and Edinburgh and we have a large number of Sheffield organisations who are really interested too. The whole thing is funded by a group of research councils: The Natural Environment Research Council (NERC), The Arts and Humanities Research Council (AHRC) and the Economic and Social Research Council (ESRC).

## What if something goes wrong?

If you have any worries or complaints about anything to do with this project or your involvement contact Clare Rishbeth by phone 0114 222 0606 or by email [c.rishbeth@sheffield.ac.uk](mailto:c.rishbeth@sheffield.ac.uk). If you feel your complaint has not been handled to your satisfaction, you can contact James Hitchmough, Head of the Department of Landscape, University of Sheffield, Floor 13, Arts Tower, Western Bank, Sheffield, S102TN email: [j.d.hitchmough@sheffield.ac.uk](mailto:j.d.hitchmough@sheffield.ac.uk) telephone: 0114 222 0610.