

REGISTERED COMPANY NUMBER: 04639160 (England and Wales)
REGISTERED CHARITY NUMBER: 1112712

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2016
FOR

DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

Hewitt Card Limited
Chartered Certified Accountants
70-72 Nottingham Road
Mansfield
Nottinghamshire
NG18 1BN

DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

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for the year ended 31 March 2016

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DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

REPORT OF THE TRUSTEES
for the year ended 31 March 2016

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2016. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Welcome to Disability Sheffield's Annual Report for the year ending 31 March 2016. We present in this report an overview of our year, as well as our detailed financial accounts for 2015-16

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the Company ('the Objects') in accordance with the Memorandum of Association are:

To promote the benefit of participants (person with substantial and long term impairment who is thereby subject to disability) and their dependents and families resident in the city of Sheffield and elsewhere by:

- providing, or encouraging provision of, services aimed at improving their condition of life; and
- facilitating their active participation and full inclusion in society
- providing services for the relief of effects of disability, such as providing specialist advice, equipment or n accommodation or providing access to services and adaptations for disabled people
- to advance education amongst participants (as defined above) and their dependent and families
- to promote and/or provide training in skills of all kinds, particularly such skills as will assist the participants or those who assist in their care, in pursuing an independent life and in promoting their inclusion within the community generally
- to promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society
- to promote equality and diversity for the public benefit by the elimination of discrimination on the grounds of race, gender, disability, sexual orientation or religion
- advancing education and raising awareness in equality and diversity
- conducting or commissioning research on equality and diversity issues and publishing the results to the public
- to promote human rights (as set out in the Universal Declaration of Human Rights and subsequent United Nations conventions and declarations)
- monitor abuses of human rights
- comment on proposed human rights legislation
- to provide advice and counselling
- provide the relief of financial hardship by the provision of free legal advice, advocacy and assistance to persons who, through lack of means, would otherwise be unable to obtain such advice

DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

REPORT OF THE TRUSTEES
for the year ended 31 March 2016

ACHIEVEMENT AND PERFORMANCE

Charitable activities

It has been another challenging and busy year for the organisation as we continue to respond to the many changes taking place both locally and nationally for disabled people. There has been increasing pressure on services with huge cuts to public funding, in particular to adult social care, the abolition of the Independent Living Fund and increasing demand on the health service. The reductions and pressures on statutory services are having a major impact on disabled people and leading to an increase in demand for organisations like Disability Sheffield and other DPULOs providing peer support services for disabled people.

The new Care Act and changes to healthcare funding bring the most significant reform of support putting people and carers in control of their support requirements. The focus of the Care Act is to increase transparency and drive up the quality of support and care available to disabled people in the UK. Personal budgets allow for more autonomy and control which will provide opportunities and challenges for the organisation.

Disability Sheffield continues to offer quality client driven services responding to the local needs of disabled people. The services offer a flexible approach to service delivery incorporating innovation delivered by passionate, fully trained, experienced staff and volunteers. The governance structure allows clients to shape and model user-led services which seek to empower disabled people within Sheffield. All of our activities focus on empowering disabled people in Sheffield and are undertaken in accordance with our stated aims and objectives and to further our charitable purposes for the public benefit. All trustees have regard to Charity Commission guidance on public benefit.

The aims of our core service, Advocacy and Disability Information are to support disabled people to access health services by identifying and removing any barriers which prevent them from using NHS funded health services.

Over the course of the year the advocacy service employed three paid staff in the team. All of the staff are part time, with three paid staff equalling two full time equivalent posts. This included one advocacy assistant recruited for 7 months which provided us with the opportunity to train-up a new advocate. Unfortunately funding meant we were unable to extend the post for a longer period of time. In addition the advocacy and information service was supported by 3 advocacy volunteers and 5 information service volunteers providing over 1500 additional hours of service provision during the year.

The advocacy service worked with 215 advocacy partners during the year. The support included the following:

Access to Health Services - This includes many types of issue. These may be physical access issues (such as incorrect type size in letters) but often it is about people feeling as though they are not being listened to or taken seriously. In particular we have advocated for a number of people with mental health problems or learning disabilities who feel their physical health needs are not being taken seriously.

Social care - Sometimes we accept referrals relating to a health issue, only to discover that actually the biggest issue a person has relates to their social care. Some cases include individuals where people with dual needs are between Adult Services and the Community Mental Health Teams.

Continuing Healthcare - We work with people at all stage of this system. Sometimes this is about helping people to understand what is a complex system, particularly where they are being transferred from social care to health. Sometimes our work is about asserting people's rights in this system, advocating for them to be more involved in the setting up of their care packages. We have now started to work with individuals accessing Personal Health Budgets through CHC funding.

The service has signed up to work towards achieving the Advocacy Quality Standards (QPM) and two advocates are currently studying to complete their City and Guilds Independent Advocacy Qualification (Level 3).

DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

REPORT OF THE TRUSTEES
for the year ended 31 March 2016

ACHIEVEMENT AND PERFORMANCE

Charitable activities

In response to the 2015 Care Act our advocacy service expanded to provide Care Act advocacy for those people who are not able to advocate for themselves through the care assessment process and do not have a friend or relative to advocate for them, this has been provided on a spot-purchasing contract with Sheffield City Council. The current advocates have provided this service through working additional paid hours and by using an additional advocate on a sessional basis. Our advocacy manager presented at a conference of Sheffield social workers to explain the role of Care Act advocacy which assisted in raising awareness of this right for disabled people and carers. The demand increased throughout the year with plans in place to expand the advocacy team in 2016-17

At the end of 2015-16 we were also awarded funding from HealthWatch Sheffield to provide advocacy for disabled people who require social care advocacy for issues not covered by Care Act advocacy. This will enable us to provide a service to disabled people whom we have not been able to support in the past.

The Information Service complements our advocacy provision through delivering a quality information service providing a personalised response to enquiries on disability issues. The service is run by 1 part-time worker supported by volunteers who have lived experience of disability. Four new volunteers were recruited and trained during the year. Volunteers help with writing news items and events for our website and mailing to members. During the year 231 individuals were provided with information. Of those 168 were from individuals, 34 from organisations and 29 from carers/relatives. The service continues to support the publishing of regular information bulletins. The bulletins are distributed to over 350 recipients via email and new factsheets were published covering topics such as Money Matters as well as existing factsheets regularly updated. Disability Sheffield has signed up to Disability Action Alliance Volunteer Charter. The information service also collates themes that arise from enquires. This has included issues which have arisen around taxi licencing and the blue badge scheme which have informed future practice.

The Advocacy and Information service was complemented by a pilot scheme, funded through South Yorkshire Community Foundation, Comic Relief Small Grants programme to provide a form-filling service to disabled people in response to a need identified through the information service. This pilot continues into 2016-17 but has already enabled us to provide a service to over 15 people whom we would not have been able to support in the past on issues such as applying for PIP and ESA.

Other projects - Disability Sheffield delivered a number of other projects during the year including:

Sheffield Voices (previously known as SUFA) self-advocacy group for people with learning difficulties joined Disability Sheffield during 2012 following the closure of SUFA during 2012. The Sheffield Voices group meet every Thursday offering peer support advocacy. During the year they have developed a number of pieces of work including; a Disability Hate Crime DVD in partnership with Heeley City Farm, History of Learning Disability project with Sheffield University, play for Personal Health Budget Project which can be seen on Department of Health website. The group is currently considering how it can become more outward focused including organising social activities for other disabled people and delivering hate crime training to businesses.

Equality Network and Disability Hub - Disability Sheffield is supporting the development of a Disability Hub which is part of the wider Equality Hub Network in Sheffield. The organisation was funded to facilitate the Hub meetings, input into the organising of Equality Network wide events, ensure support for representation at the Equality Board and ensure that disabled people are able to have voice and influence in a variety of ways including on-line consultations and communication as well as face-to-face meetings. In addition our information officer took on the task of compiling the monthly e-bulletin for all Equality Network members.

The Accessible Sheffield partnership between Sheffield City Council, DisabledGo, Nimbus Disability consultancy and Disability Sheffield continued to develop including the promotion and distribution of a thousand free Access Cards to disabled people in Sheffield. The initiative is to make Sheffield a more accessible City. We also began discussions with the Health Service to explore ways in which the Access Card could support disabled people in accessing health provision.

DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

REPORT OF THE TRUSTEES
for the year ended 31 March 2016

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Disability Sheffield was fortunate once again to secure 2 pots of funding from Skills for Care, working with Sheffield Individual Employer and PA development. The workforce development funding enabled us to continue our work to support individual employers and PAs in developing their skills and provided learning development opportunities with training courses on areas such as Pension Auto-enrolment, Safe Restraint. A number of more informal workshop sessions were held providing an opportunity for practitioners as well as individual employers and PAs to come together and explore areas of interest and concern for them in an information setting.

We also secured funding from Sfc Innovation Fund to expand our work looking at Safe Restraints following our initial project in the previous year exploring what safe restraint means and beginning to have the conversation. Once again we worked with Sheffield Individual Employer and PA development Group and Active Independence, another DPULO based in Doncaster. The funding enabled us to develop some training and an on-line toolkit for both individual employers and practitioners to undertake training on safe restraint in a variety of settings. 2 pilot and 1 full training session took place, with the project culminating in a conference attended by over 80 individual employers, PAs and practitioners to share good practice and learning. This work is receiving recognition with invites to speak at national conferences and discussions currently taking place as to how it can be expanded further.

Developing our support for Individual Employers and PAs we secured funding from Awards for All to develop an on-line PA register. The register has been designed and developed for anyone whether an adult, young person or child wanting to employ a PA, and for Personal Assistants looking for work in response to the difficulties reported by people in recruiting PAs. We look forward to marketing this provision which has been identified as a gap in the City.

Following funding in 2014-15 from Skills for Care to train autistic people and family carers to co-design and co-deliver Autism training Insight training has been developed. The group of trainers have marketed the training and sold it to a range of organisation including Shelter, Musuems Sheffield, Sheffield CAB advocacy service, Sheffield City Council employment project. The success of the project has been not only in raising awareness and understanding around autism but in providing paid-employment to disabled people who deliver the training as self-employed trainers. We are looking to train some additional trainers in order to expand the work and explore developing similar training around mental health.

Expanding our work to support disabled people to move closer to the workplace we secured funding from the Talent Match programme. This project enabled us to support 8 disabled young people who were NEETs (not in education, employment or training) in entrepreneurial activities. These included supporting a young man to develop their magic business Magi-cal, a young women to develop a cleaning business, support for organising social activities such as a climbing day for autistic young people and fundraising for social events.

Sheffield Cycling 4 All project continued to receive support in kind during the year with Disability Sheffield offering the first point of contact for the group. During the year we explored the option of the group becoming a Disability Sheffield project with the aim of SC4A coming under Disability Sheffield from April 2016.

All our projects have benefited from the involvement of 8 volunteers who have given their time, skills and experience. In total they have provided over 2000 hours of support to the organisation. Thanks is extended to them for the commitment and energy they give to the organisation and their willingness to share their skills. It is difficult to put a financial value on their contribution but they play a key role in the day to day life of the organisation which is much richer for their involvement. In addition we had student placements from Sheffield University medical school who provided some additional resources.

We were very sad that Janet Grahame our friend, member, volunteer and trustee passed away in June 2015. She is sorely missed around the office not only for her passion for the organisation and her insight but also for her sense of humour.

DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

REPORT OF THE TRUSTEES
for the year ended 31 March 2016

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Following a restructuring of the senior management team, leading to redundancy, Anastasia Kelly left the organisation. We would like to extend our thanks to Anastasia for all the hard work and commitment she gave to the organisation during her 8 years at Disability Sheffield and we wish her well for the future.

For a number of years now it has been a challenging economic environment and we expect this to be the case for the next few years too. It takes initiative and determination to keep going and we continue to see efficiencies wherever possible, forming new alliances and looking to expand our remit to embrace new arrangements. We have been flexible and forward looking and the staff of the organisation continued to develop and deliver excellent services and projects that seek to empower disabled people.

During the year we met as staff, trustees and volunteers to reword and reinvigorate our vision and values as we looked to re-align our activities and future planning. The directors are committed to ensure that Disability Sheffield continues to be an effective, well managed organisation responsive to the needs of disabled people. Our AGM held on the 3rd December, International Day of Disabled People celebrated the work of the organisation as well as focusing on the challenges ahead with actor Simon Fisher-Becker telling stories of his experiences and Magi-cal entertaining us with his magic tricks.

We continue to develop the use of our website and social media including facebook and twitter as a way of communication more widely with disabled people. As part of this we have used these communication methods to collect feedback and views on consultations. We have also started to have discussion through other methods such as Sheffield Forum.

During 2014-2015 following the rebranding of Disability Sheffield and launch of the new website early in 2014 the website had 1092 visitors by February 2015 and the work on developing social media saw over 1,800 followers to Disability Sheffield Twitter feed and the Facebook channel had 465 'likes' (February 2015).

Quality Assurance and Customer First - We have continued to invest time in building quality assurance into our projects recognising the importance of demonstrating our commitment to continuous improvement and review. During the year we secured the Customer First Mark reflecting our commitment to ensuring we provide a good service in all areas of our work. We also started the process of gaining the Advocacy QPM with the aim of securing it in 2016-17. Quality assurance goes across the organisation and includes our work with volunteers. During the year our information officer was trained to be a peer assessor for the Sheffield Volunteering Standard and we aim to secure the Standard course lves during 2016-17.

Accommodation, Health and Safety and HR - Disability Sheffield is based in a large office in a city centre building owned by Voluntary Action Sheffield. The accommodation is adequate and presents challenges when planning and developing new projects as we are reliant on hiring meeting room space to host small events. The organisation is still considering alternative options and working arrangements to overcome the problems with so little space available.

Disability Sheffield continues to work with Peninsula Business Service to provide support with HR and HSE. We have not been satisfied with the service received during the year and will be looking at alternative options to support our HR in the coming year. Staff regularly receive training particularly in areas such as safeguarding and lone working policies. The Chief Executive takes the lead on Health and Safety issues whilst our Advocacy Manager is Safeguarding Lead.

DISABILITY SHEFFIELD CENTRE FOR
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REPORT OF THE TRUSTEES
for the year ended 31 March 2016

FINANCIAL REVIEW

Financial Review - Financial results of activities and events

The short-term and uncertain nature of funding from statutory funders such as Sheffield City Council is a spur for moving the charity towards developing other income streams such as grants from trusts and foundations and looking at opportunities to develop trading income such as delivering training. This however, will continue to be a challenge, as the demand on trusts and foundations increases and we have limited resources to put towards writing applications and completing applications for contracts and tenders. The majority of staff resources remains tied to delivering on funding outcomes. Fundraising over the past year saw some successes with securing grants from trusts and foundations such as Brelms trust (£3,000), Awards for All (£10,000) and being placed on Sheffield Town Trust subscription list for 3 years (£2,350 annually).

The total incoming resources for the year were £221,579 (2015: £197,425) and total resources expended amounted to £233,899 (2015: 250,749). Disability Sheffield saw an increase in income for this financial year of £24,154 and a decrease in expenditure of around £16,850. This resulted in a net outgoing of £12,320 (2015: £53,324). Additional costs included the continued transition to using Sage 50 for accounting purposes requiring additional support and redundancy costs following organisational restructuring. Over the past couple of years the organisation has managed surpluses and maintained a good level of unrestricted reserves to guard against sudden changes.

The largest contributors to our funds were:
NHS Sheffield Clinical Commissioning Group
Sheffield City Council - Equality and Fairness Grants
Lloyds Bank Foundation
Skills for Care

Alongside the grants we received to enable us to deliver a range of projects we were grateful to receive a number of donations and would like to say thank you to those who have given money, including some individuals who gave in response to their appreciation of the service they received. Alongside some smaller donations we received £500 from Ronald and Kathleen Pryor Charity, £3000 Brelms Trust and an anonymous donation of £5000. In addition we were very thankful to be added to the Sheffield Town Trust subscription list for an annual donation of £2,350 over the next 3 years. These donations enable us to provide an infrastructure which allow us to develop and expand our services in order to meet the needs of more disabled people in the future.

DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

REPORT OF THE TRUSTEES
for the year ended 31 March 2016

FINANCIAL REVIEW

Reserves policy

Disability Sheffield Centre has agreed that it needs to hold financial reserves in a realisable form so as to deal with possible unforeseen expenditure which is not specifically provided for in the annual budget.

This includes sufficient to cover (please note this list is not exhaustive):

Three months' salary for every member of staff

Three months' rent

General running costs for three months

Travel costs for three months

Additional 5% contingency amount on the above figure

Provision for accountancy and legal fees

Provision for known and anticipated consultancy costs

Provision for closure and redundancy costs

Level of Reserves required

The reserves surplus are calculated annually and reviewed at the end of each financial year. Within the annual accounts where the reserves are above the agreed total in the policy, the Directors will be explicit about how this funding should be deployed.

The directors consider it prudent that the level of unrestricted reserves held should be no less than £80,000.

As at 31st March 2016 unrestricted reserves stood at £83,920 which is above the sum required by Disability Sheffield Centre for Independent Living.

Future Aims with regard to Reserves

Disability Sheffield Centre for Independent Living will continue to ensure that sufficient grant funding and revenue income is sought in a timely manner to retain reserves at the agreed level within each financial accounting period.

Monitoring and Reviewing

The level of reserves will be monitored and reviewed on a bi-monthly basis by the directors.

The adequacy of the level of reserves required will be reviewed on an annual basis by the directors.

FUTURE PLANS

We will continue to research and evaluate the potential to develop social enterprise activities, including the marketing of our training, and review our fundraising strategy to decrease our reliance on statutory sources.

Our investment in IT, training staff and developing new projects is essential and we have been fortunate to be situated in a city with two excellent universities who are keen to offer support through student placements. It has been a great advantage to the organisation to have support from willing volunteers who have supported the organisation with the delivery of our services. Moreover, the organisation has benefitted from the professional expertise that some of our volunteers have offered to help us with skills we do not have in-house.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 16th January 2003 and registered as a charity on 13th January 2006. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1 to the assets of the charity. The total number of such guarantees at 31 March 2016 is 14 (2015 - 10). The Directors' have no beneficial interest in the charity.

DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

REPORT OF THE TRUSTEES
for the year ended 31 March 2016

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as Directors. Under the requirements of the Memorandum and Articles of Association the members of the Board are elected to serve a year after which they must be re-elected at the next Annual General Meeting. Temporary vacancies are filled by the Directors until the following AGM and can be re-elected. The Board appoints the honorary officers at its first meeting after the Annual General Meeting.

The governance of Disability Sheffield is under review following the resignation of Sandra Marshall during April 2015. A training and development programme for Board members will be developed during 2016-2017 to ensure that members have the knowledge, experience and skills required to serve the charity effectively. New directors are now subject to a recruitment process, to encourage individuals to think about what they will bring to the organisation. It gives the Chair, Vice Chair and directors an opportunity to meet with candidates before joining the Board. Moreover, the recruitment of a new Chair will provide an opportunity to develop role descriptions for all the directors, including that of the Chair, Treasurer and Company Secretary.

The Board seeks to represent the voice of disabled people in the City and we strive to ensure that 75% of its members are disabled people. This is an important part of our structure and one that ensures Disability Sheffield remains a Disabled People's User Led Organisation (DPULO).

Organisational structure

All directors serve on the Board, which meets every two months to review performance and long term strategies for Disability Sheffield. Task and finish groups are established to support one-off projects.

For the majority of 2015-16 The Director of Operations and Director of Finance and Fundraising made up the senior management team (SMT) leading a team of nine part time staff and fifteen volunteers. During the year resurrecting of the senior management team led to the appointment of a full-time Chief Executive replacing the posts of Director of Operations and Director of Finance and Fundraising.

Overall strategic responsibility for the organisation lies with the directors who serve on the Board to set policy and monitor performance. The Chief Executive implements the policies; manage day to day affairs, and report to the Board. The Chief Executive is supported by a team of staff underpinned by robust governance and decision-making arrangements to ensure the effective running of the organisation.

Induction and training of new trustees

Most of the directors are familiar through personal experience with the world of disability and all subscribe to the 'Social Model of Disability' which is the guiding philosophy of the organisation.

We continue to encourage new directors to participate in training sessions and events arranged by the organisation to familiarise themselves with the ethos of the Disability Sheffield and the context within which it operates. Future training sessions offered to directors cover the following areas:

- * The obligations of the Board members.
- * The main documents which set out the operational framework for the charity including the Memorandum and Articles.
- * Basic charity law.
- * Resourcing and the current financial position as set out in the latest published accounts.
- * Future plans and objectives for the charity.
- * Disability Equality Training and an in-depth understanding of the Social Model.

Staff members are encouraged to contribute to the training programme for current and new directors to enable them to gain an understanding of the work carried out within individual projects and all directors are expected to take an interest in a specific area of Disability Sheffield, covering both operational aspects as well as developing a strategic interest in the organisation's developments. Staff members regularly attend Board meetings to give an update on projects.

DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

REPORT OF THE TRUSTEES
for the year ended 31 March 2016

STRUCTURE, GOVERNANCE AND MANAGEMENT
Partnerships and Collaboration

At a local level the charity works in partnership with the local authority Sheffield City Council, NHS Sheffield Clinical Commissioning Group and the Voluntary and Community Sector through a series of Service Level Agreements and grant funded arrangements. Directors, staff members and volunteers represent the organisation on a number of local, regional and national boards, committees and partnerships. The Chief Executive is a member of the Sheffield Social Leaders Network.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
04639160 (England and Wales)

Registered Charity number
1112712

Registered office
The Circle
33 Rockingham Lane
Sheffield
South Yorkshire
S1 4FW

| | | |
|-------------------|---------------------------------------|---------------------|
| Trustees | | |
| S Marshall | Chairperson | - resigned 27.4.15 |
| L M Harker | | |
| B E Hodges | | |
| N G Simpson | | |
| J K Fuller | | |
| D R Lee | | |
| G Whitfield | Vice Chair and interim Chairperson | - resigned 25.9.15 |
| K J Whittaker | Vice Chair and interim Chairperson | |
| M D Gibson | Treasurer | |
| N Yarrow | | - appointed 12.6.15 |
| J E Grahame | | - resigned 9.6.15 |
| A G Pick | | |
| S J Spain | | - appointed 3.12.15 |
| G Lindars-Hammond | | - appointed 3.11.15 |
| L Newark | | - appointed 3.12.15 |
| A Purcell | | - appointed 3.12.15 |

Chief Executive Officer
E Morton

Company Secretary
S J Spain

DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

REPORT OF THE TRUSTEES
for the year ended 31 March 2016

REFERENCE AND ADMINISTRATIVE DETAILS

Independent examiner
James T. Card
ACCA
Hewitt Card Limited
Chartered Certified Accountants
70-72 Nottingham Road
Mansfield
Nottinghamshire
NG18 1BN

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on and signed on its behalf by:

.....
M D Gibson - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

I report on the accounts for the year ended 31 March 2016 set out on pages thirteen to twenty five.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

James T. Card
ACCA
Hewitt Card Limited
Chartered Certified Accountants
70-72 Nottingham Road
Mansfield
Nottinghamshire
NG18 1BN

Date:

DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2016

| | Notes | Unrestricted funds £ | Restricted funds £ | 2016 Total funds £ | 2015 Total funds £ |
|-----------------------------|-------|----------------------------|--------------------------|-----------------------------|-----------------------------|
| INCOME AND ENDOWMENTS FROM | | | | | |
| Donations and legacies | 2 | 8,807 | 192,817 | 201,624 | 192,942 |
| Charitable activities | | | | | |
| Charitable activities | | 8,941 | 10,957 | 19,898 | - |
| Other trading activities | 3 | - | - | - | 4,195 |
| Investment income | 4 | 57 | - | 57 | 288 |
| Total | | <u>17,805</u> | <u>203,774</u> | <u>221,579</u> | <u>197,425</u> |
| EXPENDITURE ON | | | | | |
| Charitable activities | | | | | |
| Charitable activities | | 15,730 | 218,169 | 233,899 | 250,749 |
| NET INCOME/(EXPENDITURE) | | <u>2,075</u> | <u>(14,395)</u> | <u>(12,320)</u> | <u>(53,324)</u> |
| Transfers between funds | 12 | <u>2,360</u> | <u>(2,360)</u> | <u>-</u> | <u>-</u> |
| Net movement in funds | | <u>4,435</u> | <u>(16,755)</u> | <u>(12,320)</u> | <u>(53,324)</u> |
| RECONCILIATION OF FUNDS | | | | | |
| Total funds brought forward | | 79,484 | 80,074 | 159,558 | 212,882 |
| TOTAL FUNDS CARRIED FORWARD | | <u><u>83,919</u></u> | <u><u>63,319</u></u> | <u><u>147,238</u></u> | <u><u>159,558</u></u> |

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

BALANCE SHEET
At 31 March 2016

| | Notes | Unrestricted funds £ | Restricted funds £ | 2016 Total funds £ | 2015 Total funds £ |
|--|-------|----------------------------|--------------------------|-----------------------------|-----------------------------|
| FIXED ASSETS | | | | | |
| Tangible assets | 9 | 476 | 683 | 1,159 | 2,321 |
| CURRENT ASSETS | | | | | |
| Debtors | 10 | 22,523 | 151 | 22,674 | 22,113 |
| Cash at bank and in hand | | 69,180 | 63,167 | 132,347 | 150,145 |
| | | <u>91,703</u> | <u>63,318</u> | <u>155,021</u> | <u>172,258</u> |
| CREDITORS | | | | | |
| Amounts falling due within one year | 11 | (8,259) | (683) | (8,942) | (15,021) |
| | | <u>83,444</u> | <u>62,635</u> | <u>146,079</u> | <u>157,237</u> |
| NET CURRENT ASSETS | | | | | |
| | | <u>83,444</u> | <u>62,635</u> | <u>146,079</u> | <u>157,237</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | 83,920 | 63,318 | 147,238 | 159,558 |
| | | <u>83,920</u> | <u>63,318</u> | <u>147,238</u> | <u>159,558</u> |
| NET ASSETS | | <u>83,920</u> | <u>63,318</u> | <u>147,238</u> | <u>159,558</u> |
| FUNDS | | | | | |
| Unrestricted funds | 12 | | | 83,920 | 79,484 |
| Restricted funds | | | | 63,318 | 80,074 |
| | | | | <u>147,238</u> | <u>159,558</u> |
| TOTAL FUNDS | | | | <u>147,238</u> | <u>159,558</u> |

The notes form part of these financial statements

DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

BALANCE SHEET - CONTINUED
At 31 March 2016

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2016.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2016 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on and were signed on its behalf by:

.....
M D Gibson -Trustee

DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

notes to the financial statements
for the year ended 31 March 2016

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc - Straight line over 3 years

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2016

2. DONATIONS AND LEGACIES

| | 2016 | 2015 |
|-----------|----------------|----------------|
| | £ | £ |
| Donations | 6,785 | 1,049 |
| Grants | 194,839 | 191,893 |
| | <u>201,624</u> | <u>192,942</u> |

Grants received, included in the above, are as follows:

| | 2016 | 2015 |
|--|----------------|----------------|
| | £ | £ |
| NHS Sheffield Clinical Commissioning Group - Disability Health Advocacy and Information Service | 80,750 | 80,750 |
| Access to Work - DWP | 2,272 | 705 |
| Lloyds TSB Foundation | 12,500 | 12,500 |
| Skills for Care - Workforce Development Innovation Fund - (WDIF) - INN-SHE-13030 | 29,825 | - |
| DWP ODI Just the job | - | 19,387 |
| Sheffield Town Trust | 3,035 | 1,632 |
| Skills for Care - safe restraints INN - DIS-14006 | - | 24,800 |
| Skills for care - Autism training - WP 7c DSC-14001 | - | 3,448 |
| Sheffield City Council - Equality and Fairness | 15,000 | 16,500 |
| Skills for Care - Training and marketing | - | 25,706 |
| Sheffield City Council - Accessible Sheffield | 3,037 | 6,465 |
| Talent Match SCR Project | 9,960 | - |
| Skills for Care - Training | 13,960 | - |
| Awards for all - Big Lottery | 10,000 | - |
| NHS England | 10,000 | - |
| South Yorkshire's Community Foundation | 1,500 | - |
| The Brelms Trust CIO | 3,000 | - |
| | <u>194,839</u> | <u>191,893</u> |

3. OTHER TRADING ACTIVITIES

| | 2016 | 2015 |
|--------------|----------|--------------|
| | £ | £ |
| Sponsorships | - | 4,195 |
| | <u>-</u> | <u>4,195</u> |

4. INVESTMENT INCOME

| | 2016 | 2015 |
|--------------------------|-----------|------------|
| | £ | £ |
| Deposit account interest | 57 | 288 |
| | <u>57</u> | <u>288</u> |

DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2016

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

| | 2016 | 2015 |
|-----------------------------|-------------------|-------------------|
| | £ | £ |
| Depreciation - owned assets | 1,162 | 1,162 |
| | <u> </u> | <u> </u> |

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2016 nor for the year ended 31 March 2015.

Trustees' expenses

| | 2016 | 2015 |
|--------------------|-------------------|-------------------|
| | £ | £ |
| Trustees' expenses | 412 | 1,253 |
| | <u> </u> | <u> </u> |

Three trustees had made claims for travel expenses.

7. STAFF COSTS

The average monthly number of employees during the year was as follows:

| | 2016 | 2015 |
|-----------------------|-------------------|-------------------|
| Charitable activities | 10 | 10 |
| | <u> </u> | <u> </u> |

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

| | Unrestricted funds £ | Restricted funds £ | Total funds £ |
|-----------------------------------|----------------------------|--------------------------|---------------------|
| INCOME AND ENDOWMENTS FROM | | | |
| Donations and legacies | 331 | 192,611 | 192,942 |
| Other trading activities | 1,516 | 2,679 | 4,195 |
| Investment income | 288 | - | 288 |
| | <u> </u> | <u> </u> | <u> </u> |
| Total | 2,135 | 195,290 | 197,425 |
| EXPENDITURE ON | | | |
| Charitable activities | | | |
| Charitable activities | 15,548 | 235,201 | 250,749 |
| | <u> </u> | <u> </u> | <u> </u> |
| Total | 15,548 | 235,201 | 250,749 |
| | <u> </u> | <u> </u> | <u> </u> |
| NET INCOME/(EXPENDITURE) | (13,413) | (39,911) | (53,324) |

DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2016

| | | | | |
|-----|--|----------------------------|--------------------------|------------------------------------|
| 8. | COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued | Unrestricted funds £ | Restricted funds £ | Total funds £ |
| | RECONCILIATION OF FUNDS | | | |
| | Total funds brought forward | 92,898 | 119,984 | 212,882 |
| | TOTAL FUNDS CARRIED FORWARD | <u>79,485</u> | <u>80,073</u> | <u>159,558</u> |
| 9. | TANGIBLE FIXED ASSETS | | | Plant and machinery etc £ |
| | COST | | | |
| | At 1 April 2015 and 31 March 2016 | | | <u>3,483</u> |
| | DEPRECIATION | | | |
| | At 1 April 2015 | | | 1,162 |
| | Charge for year | | | <u>1,162</u> |
| | At 31 March 2016 | | | <u>2,324</u> |
| | NET BOOK VALUE | | | |
| | At 31 March 2016 | | | <u>1,159</u> |
| | At 31 March 2015 | | | <u>2,321</u> |
| 10. | DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR | | | |
| | | | 2016 £ | 2015 £ |
| | Other debtors | | <u>22,674</u> | <u>22,113</u> |
| 11. | CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR | | | |
| | | | 2016 £ | 2015 £ |
| | Taxation and social security | | 2,103 | 2,317 |
| | Other creditors | | <u>6,839</u> | <u>12,704</u> |
| | | | <u>8,942</u> | <u>15,021</u> |

DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2016

12. MOVEMENT IN FUNDS

| | At 1.4.15 £ | Net movement in funds £ | Transfers between funds £ | At 31.3.16 £ |
|---|-----------------------|----------------------------------|------------------------------------|-----------------------|
| Unrestricted funds | | | | |
| 001 - General fund | 79,484 | (2,088) | 2,360 | 79,756 |
| 033 - Care Act Advocacy - Sheffield City Council | - | 1,164 | - | 1,164 |
| 035 - The Brelms Trust CIO | - | 3,000 | - | 3,000 |
| | <u>79,484</u> | <u>2,076</u> | <u>2,360</u> | <u>83,920</u> |
| Restricted funds | | | | |
| 002 - NHS Sheffield Clinical Commissioning Group - Disability Health Advocacy and Information Service | 30,433 | (10,586) | - | 19,847 |
| 004 - Barnsley Metropolitan Borough Council - Office for Disability Issues, Right to Control – Sheffield and Barnsley Trailblazer | 9,657 | (9,657) | - | - |
| 005 - Access to Work - DWP | 47 | 61 | - | 108 |
| 009 - People Hub - Side by Side | 688 | - | - | 688 |
| 011 - Mutual Support Cooperative | 1,500 | (432) | - | 1,068 |
| 012 - Disabled Peoples Forum | 2,360 | - | (2,360) | - |
| 013 - The Social Investment Business Limited (TSIB) – Community Right to Challenge Pre-Feasibility Grant | 1,735 | (1,735) | - | - |
| 014 - Speaking Up for Advocacy (SUFA) | 24,130 | (6,755) | - | 17,375 |
| 016 - Sheffield town Trust | 674 | 2,350 | - | 3,024 |
| 017 - Lloyds Bank Foundation | 2,065 | 1,852 | - | 3,917 |
| 018 - Skills for care - Safe Restraints Innovation Fund - INN- DIS-14006 | 3,799 | (3,799) | - | - |
| 020 - Skills for Care - Autism Training - WP7cDSC-14001 | 217 | (217) | - | - |
| 023 - Skills for Care - Training and Marketing - WP2.11-DSC-14014 | 1,651 | (1,651) | - | - |
| 025 - Sheffield City Council - Accessible Sheffield - 2014-2015 | 1,118 | 1,073 | - | 2,191 |
| 028 - Awards for All - 0010262257 | - | 4,600 | - | 4,600 |
| 032 - Skills for Care-Workforce Development-INN-DIS-15008 | - | 2,500 | - | 2,500 |
| 034 - South Yorkshire's Community Foundation - SYCF Small Grants Program | - | 1,500 | - | 1,500 |
| 036 - Healthwatch Sheffield | - | 6,500 | - | 6,500 |
| | <u>80,074</u> | <u>(14,396)</u> | <u>(2,360)</u> | <u>63,318</u> |
| TOTAL FUNDS | <u><u>159,558</u></u> | <u><u>(12,320)</u></u> | <u><u>-</u></u> | <u><u>147,238</u></u> |

DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2016

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| 001 - General fund | 10,920 | (13,008) | (2,088) |
| 033 - Care Act Advocacy - Sheffield City Council | 3,885 | (2,721) | 1,164 |
| 035 - The Brelms Trust CIO | 3,000 | - | 3,000 |
| | <hr/> | <hr/> | <hr/> |
| | 17,805 | (15,729) | 2,076 |
| Restricted funds | | | |
| 002 - NHS Sheffield Clinical Commissioning Group - Disability Health Advocacy and Information Service | 80,751 | (91,337) | (10,586) |
| 004 - Barnsley Metropolitan Borough Council - Office for Disability Issues, Right to Control – Sheffield and Barnsley Trailblazer | - | (9,657) | (9,657) |
| 005 - Access to Work - DWP | 2,272 | (2,211) | 61 |
| 014 - Speaking Up for Advocacy (SUFA) | 973 | (7,728) | (6,755) |
| 016 - Sheffield town Trust | 3,035 | (685) | 2,350 |
| 017 - Lloyds Bank Foundation | 12,501 | (10,649) | 1,852 |
| 018 - Skills for care - Safe Restraints Innovation Fund - INN- DIS-14006 | - | (3,799) | (3,799) |
| 020 - Skills for Care - Autism Training - WP7cDSC-14001 | - | (217) | (217) |
| 023 - Skills for Care - Training and Marketing - WP2.11-DSC-14014 | - | (1,651) | (1,651) |
| 024 - Talent Match - ESP - Groundwork South Yorkshire Groundwork Sheffield | 9,962 | (9,962) | - |
| 025 - Sheffield City Council - Accessible Sheffield - 2014-2015 | 4,037 | (2,964) | 1,073 |
| 027 - Skills for Care - Training Project - WP7.10-DIS-15003 | 13,960 | (13,960) | - |
| 028 - Awards for All - 0010262257 | 10,000 | (5,400) | 4,600 |
| 029 - Reclaiming our Futures Conference | 3,457 | (3,457) | - |
| 030 - Equality and Fairness Grant - EF037 - 2015-2016 | 15,001 | (15,001) | - |
| 031 - Gearing up for Personal Budgets Programme Round 2 | 10,000 | (10,000) | - |
| 032 - Skills for Care-Workforce Development-INN-DIS-15008 | 29,825 | (27,325) | 2,500 |
| 034 - South Yorkshire's Community Foundation - SYCF Small Grants Program | 1,500 | - | 1,500 |
| 036 - Healthwatch Sheffield | 6,500 | - | 6,500 |
| 011 - Mutual Support Cooperative | - | (432) | (432) |
| 013 - The Social Investment Business Limited (TSIB) – Community Right to Challenge Pre-Feasibility Grant | - | (1,735) | (1,735) |
| | <hr/> | <hr/> | <hr/> |
| | 203,774 | (218,170) | (14,396) |
| TOTAL FUNDS | | | |
| | <hr/> <hr/> | <hr/> <hr/> | <hr/> <hr/> |
| | 221,579 | (233,899) | (12,320) |

DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2016

12. MOVEMENT IN FUNDS - continued

002 - NHS Sheffield Clinical Commissioning Group - Disability Health Advocacy and Information Service

To support the delivery of an independent, free of charge, dedicated Advocacy and Disability Information Services for all disabled people over 18 years of age living in Sheffield, and who are encountering barriers to receiving an NHS funded and/or provided health services which they feel meets their individual requirements. The service aspires to meet high standards, e. g. those required to attain the Action for Advocacy Quality Standards and DIALUK Quality Mark.

004 - Barnsley Metropolitan Borough Council - Office for Disability Issues, Right to Control - Sheffield and Barnsley Trailblazer

Right to Control was designed to enable disabled people to pool resources from up to six funding streams - Access to Work, Adult Social Care, Disabled Facilities Grants, the Independent Living Fund, Supporting People and Work Choice - and exercise choice and control over how the combined budget was spent. It was tested in seven 'trailblazer' areas: Barnet, Essex, Leicester, Manchester, Newham, Greater Manchester, Sheffield and Barnsley, and parts of Surrey, starting in 2010 and running until December 2013.

005 - Access to Work - DWP

Individual payments and support provided by Access to Work - DWP to disabled employees within the organisation.

009 - People Hub - Side by Side

Funding held on behalf of a small group called Side by Side - a personalisation peer network.

011 - Mutual Support Cooperative

A consultancy was developed and a partnership was formed between the Mutual Support Cooperative and Disability Sheffield to develop a series of peer support events with Disability Sheffield providing the support to disabled people within Sheffield.

012 - Disabled Peoples Forum

Funds donated to Disability Sheffield by Disabled Peoples Forum, small user led group that preceded Disability Sheffield. The funds will be committed to projects or initiatives to ensure all disabled people have an awareness of their civil and human rights and improve access to information about health, education, employment, welfare benefits, leisure/social life, and the built environment.

013 - The Social Investment Business Limited (TSIB) - Community Right to Challenge Pre- Feasibility Grant

Funding secured to prepare a Community Right to Challenge to Sheffield City Council over the management of Financial Business Transactions related to the direct payments system (i.e. payments made to direct payment users of adult social care within Sheffield City). The organisation intended to use the Community Right to Challenge legislation to challenge the Council to put this service out to tender.

014 - Speaking up for Advocacy (SUFA)

Reserves brought across to Disability Sheffield following the closure of SUFA, a self-advocacy organisation for people with learning difficulties. The reserves are held in a cost centre to support the meeting costs and project costs of the Thursday group who meet on a regular basis at The Circle. The group plan to become stronger, applying for funds to continue promoting the work of self-advocacy within Sheffield. During the year the group adopted a new name to become Sheffield Voices.

016 - Sheffield Town Trust

An award made to Disability Sheffield for project costs for Speaking up for Advocacy (now known as Sheffield Voices). The group are working on a media resource to inform people with learning difficulties about Hate crime and harassment which are a daily reality for 1 in 4 disabled people.

017 - Lloyds Bank Foundation

DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2016

12. MOVEMENT IN FUNDS - continued

A grant of £25,000 was awarded during 2014 to fund the salary and on-costs of the Operations Manager for two years. The award supports the strategic development of Disability Sheffield and our continuing work to help disabled people play a fuller role in the community.

018 - Skills for Care - Safe Restraints Innovation Fund - INN-DIS-14006

The project focuses on the theme of raising the issues of minimising the use of restrictive practices in Health and Social Care. By placing the discussion of safe restraint within the scope of Individual employers and the development needs of personal assistants.

The project will develop a range of resources that are accessible in format which target employers in receipt of a direct payment and those who self-fund. The information raising action will then lead onto following up with developing a range of co-produced resources and events which will raise the profile of the issue and also inform wider implementation as there will be experts through experience informing future learning and practice.

020 - Skills for Care - Autism Training - WP7cDSC-14001

A project funded by Skills for Care to enable people with autism to tell their story and for the recipients to receive training on how to become a professional trainer. The project also supported the development of a portfolio of training that could be used for other groups. Further funding on to enable a group of people with mental health be also become trainers will be sought in the future.

023 - Skills for Care - Training and Marketing - WP2.11-DSC-14014

The project provided monthly drop-in sessions alongside bite-sized training sessions for individual employers and PAs. Furthermore, a series of in-depth training sessions was also delivered. The funding secured the services of Cannon PR to support the Project Worker to deliver a PR and Marketing campaign on behalf of the Individual Employer and PA Development Group in June 2014, with activity commencing on 1st July 2014 for a period of eight months. During the campaign information about training events was communicated and distributed to the media with both the Sheffield Star and Sheffield Telegraph being identified as primary media target. The resulting activity saw eleven different stories published during the campaign. During the campaign and based upon the circulation figures of the newspapers, an estimated total audience of 200,699 was reached through the newspaper coverage, with a further 700,000 individuals reached through online media coverage - according to research published by the newspaper.

024 - Talent Match SCR Project

The project funded through the Enterprising Communities Fund worked with disabled young people aged 18-24 who were Not in Education, Employment or Training (NEET) to develop entrepreneurial activities and skills.

025 - Sheffield City Council - Accessible Sheffield - 2014-2015

An award made to support the initiative Accessible Sheffield to promote the guide produced by Disabled Go, and free Access Cards made available to disabled people in Sheffield. Over one thousand CredAbility Access Cards were made available for disabled people in Sheffield to use whilst visiting venues and using services in Sheffield. The DisabledGo directory published online was also commissioned by Sheffield City Council and local disabled people were involved in the access audits of well-known establishments and venues in Sheffield.

DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2016

12. MOVEMENT IN FUNDS - continued

027 - Skills for Care-Training Project-WP7.10-DIS-15003

Further funding secured from Skills for Care to develop our training project with individual employers and PAs to promote workforce learning and development. This included the provision of a number of training sessions on areas such as being a good employer pension auto-enrolment, safe restraint and information sessions on what it means to be an individual employer or PA.

028 - Awards for All - 0010262257

A grant of £10,000 was secured to fund the development and promotion of a sustainable web-based PA register. This has enabled a supportive digital portal to be attached to our organisational website to empower disabled people to recruit their own Personal Assistants (PAs) and to enable individuals wishing to become PAs to register their details with a 'PA Register'.

029 - Reclaiming our Futures Conference

Disability Sheffield provided administrative support for the ROFA conference which took place in July 2015 including organising of a venue, refreshments, BSL interpreters and responding to the individual needs of participants.

030 - Equality and Fairness Grant - EF037 - 2015-2016

An award from Sheffield City Council to support the development of the Equality Network and Disability Hub in Sheffield and to engage with the lesser heard voices within the disabled people's community. Disability Sheffield is supporting the development of a Disability Hub which is part of the wider Equality Hub Network in Sheffield.

031 - Gearing up for Personal Budgets Programme Round 2

Disability Sheffield secured funding to provide capacity for the organisation to be part of the Gearing up for Personal Health Budgets programme. The programme equipped us with more knowledge and connections round personal health budgets to enable us to tell people about them as more people become interested.

032 - Skills for Care-Workforce Development-INN-DIS-15008

This work built on our project in 2014-15 focusing on the theme of raising the issues of minimising the use of restrictive practices in Health and Social Care. By placing the discussion of safe restraint within the scope of Individual Employers and the development needs of Personal Assistants. The project developed a training package and on-line toolkit to enable Individual Employers, PAs and practitioners to explore the issues in more detail. The project was externally evaluated by Shirley McCredie.

033 - Care Act Advocacy - Sheffield City Council

From April 2015 this project provides a Care Act Advocacy service which is spot-purchased by Sheffield City Council on an hourly basis.

034 - South Yorkshire's Community Foundation - SYCF Small Grants Program

Grant of £1,500 awarded to enable us to pilot the provision of a welfare benefits form filling service through using the welfare rights skills and experience of an existing employee, and in skilling up a small team of volunteers.

035 - The Brelms Trust CIO

A grant of £3,000 was awarded during 2015 as a contribution towards core costs. Securing funding for core costs is key to enabling us to support the development of our projects and activities.

036 - Healthwatch Sheffield

A project funded by Healthwatch Sheffield to provide social care advocacy to disabled people in the City who may require advocacy support but are not eligible for Care Act Advocacy.

DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2016

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2016.

14. FIRST YEAR ADOPTION

Transitional relief

On transition to FRS102, the charity did not need to take advantage of any transitional relief as none are applicable.

DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2016

| | 2016 £ | 2015 £ |
|---------------------------------------|-----------|-----------|
| INCOME AND ENDOWMENTS | | |
| Donations and legacies | | |
| Donations | 6,785 | 1,049 |
| Grants | 194,839 | 191,893 |
| | 201,624 | 192,942 |
| Other trading activities | | |
| Sponsorships | - | 4,195 |
| Investment income | | |
| Deposit account interest | 57 | 288 |
| Charitable activities | | |
| Other income | 19,898 | - |
| | 221,579 | 197,425 |
| EXPENDITURE | | |
| Charitable activities | | |
| Trustees' travel expenses | 412 | 1,253 |
| Wages | 130,193 | 127,620 |
| Social security | 6,306 | 6,360 |
| Pensions | 4,215 | 7,967 |
| Rent, rates and room hire | 29,262 | 26,760 |
| Insurance | 925 | 876 |
| Printing, stationery and office costs | 2,766 | 2,768 |
| Advertising | 2,510 | 4,940 |
| Other expenses | 59 | 176 |
| Travel and meetings | 7,098 | 5,696 |
| Staff training | 227 | 4,811 |
| Consultancy | 16,835 | 25,650 |
| Cleaning | - | 18 |
| Payroll costs | 624 | 412 |
| Publications and subscriptions | 506 | 216 |
| Refreshments and subsistence | 639 | 209 |
| Equipment | - | 2,988 |
| IT maintenance and support | 10,860 | 6,624 |
| Transcription and interpreter | 1,312 | 1,705 |
| Human resources advice service | 4,933 | 4,867 |
| Administration support | - | 6,643 |
| Project costs | 6,691 | 3,985 |
| Contribution to overheads | - | - |
| Fixtures and fittings | 527 | 527 |
| Computer equipment | 635 | 635 |
| | 227,535 | 243,706 |
| Support costs | | |

This page does not form part of the statutory financial statements

DISABILITY SHEFFIELD CENTRE FOR
INDEPENDENT LIVING LIMITED

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2016

| | 2016 £ | 2015 £ |
|----------------------------|-----------------------------|-----------------------------|
| Finance | | |
| Bank charges | 146 | 133 |
| Governance costs | | |
| Sundries | - | 120 |
| Accountancy and legal fees | 6,218 | 6,790 |
| | <u>6,218</u> | <u>6,910</u> |
| Total resources expended | 233,899 | 250,749 |
| | <u> </u> | <u> </u> |
| Net expenditure | <u><u>(12,320)</u></u> | <u><u>(53,324)</u></u> |